



California Emergency Management Agency
PUBLIC SAFETY AND VICTIM SERVICES PROGRAMS
3650 SCHRIEVER AVENUE
MATHER, CALIFORNIA 95655
(916) 324-9200



March 18, 2010

Vicki Doolittle
Executive Director
Su Casa – Ending Domestic Violence
3840 Woodruff Avenue, Suite 230
Long Beach, CA 90808

SUBJECT: CAL-EMA SITE VISIT
GRANT #: DV09068537 & DR09018537
RECIPIENT NAME: SU CASA- ENDING DOMESTIC VIOLENCE

Dear Ms. Doolittle:

This is to confirm my scheduled visit to your office on **Wednesday May 12th and Thursday, May 13th, 2010**. According to Cal-EMA records, Su Casa – Ending Domestic Violence's last site visit was on 1/25/2004. The site visit is designed to provide technical assistance and to review documents, requirements and project performance. The overall purpose is to assist you in achieving grant award objectives in a timely fashion. Enclosed is the Site Visit form we will be using throughout our visit.

Please have staff responsible for the preparation of OES Forms 201 and 223 and those staff responsible for oversight of grant-related activities available to meet with me during my visit.

I look forward to this visit and to having the opportunity to meet with you and your staff. Should you have any questions prior to this visit, please do not hesitate to contact me at (916) 324-9222 or at Joimeiko.Coulbourn@calema.ca.gov.

Sincerely,

Joimeiko Coulbourn
Criminal Justice Specialist
Domestic Violence Section

Attachment(s)